



## **Internship Terms and Conditions**

### **Murex Dive Resorts agree to provide the following;**

- Up to 60 days experience in a Dive Resort environment
- Diving / snorkeling / boat excursions at times to be agreed by the Dive Manager/Intern Supervisor
- Land transfers to/from airport/resort
- Accommodation (in either Murex Manado or Murex Bangka – this may be interchangeable according to availability. Interns should be prepared to move between the two locations)
- Three meals a day and snacks. Also including free flow brewed coffee, tea and water. Excludes soft drinks, alcohol and special coffee
- 1 day off each week
- Use of the resort facilities including the swimming pool in Manado, sun loungers, hammocks. Discretion must be used if guests are already making use of the facilities
- Assistance with arranging 30 day VISA renewal in Manado
- Interns should have their own diving equipment but if not, Murex will provide rental diving gear at a daily rate to be paid by the intern.

### **Intern agrees;**

- To pay \$35 US for a renewable visa on arrival upon entry to Indonesia
- To pay the 30 day visa extension fee (approx. US \$50)
- To have comprehensive travel insurance which includes diving and snorkeling activities, emergency evacuation and repatriation.
- To arrive in Indonesia with at least 6 months passport validity, minimum of 2 clean passport pages and an onward ticket – as required under Indonesian law

- To be ready for work at the agreed time
- To be appropriately dressed for each activity
- To respect the culture & customs of Murex Staff and local communities
- Not to conduct any personal relationships with Murex Staff or Guests
- To refrain from smoking in the presence of guests
- To refrain from excessive alcohol consumption while in the resorts
- Maintain a positive attitude to the company, employees and guests
- To assist with Guest Relations, especially by sharing meal times with guests
- To actively promote the products of Murex Dive Resorts
- To actively promote Murex resorts, including support through Social Media and word of mouth
- Contribute blogs and photos where requested
- To provide language support to guests
- To help with translation as required
- To take photos and videos as requested
- To assist with any other projects as required
- That all photos and videos taken during the internship will remain the property of Murex Dive Resorts
- To regard business and personal information obtained whilst at Murex Dive Resorts as confidential
- To be a positive ambassador of the company in all regards

**Please note that Murex Dive Resorts reserves the right to terminate an internship early for any breaches of the above terms and conditions and for any misconduct which would cause the company disrepute.**

for Murex Dive Resorts	Date	Intern	Date
------------------------	------	--------	------